



UTILITIES HOMEOWNER CHECKLIST

Below are things you can do in and around your home to help protect your property throughout the year. Our annual home maintenance checklist covers all four seasons including tasks to winterize your home and what you should know before planting this summer.

IN THE HOME

AROUND THE HOME

* WINTER

January

WATER SHUT OFF VALVE AND LEAKS ON YOUR PROPERTY.

Check for any water leaks on your property as part of your regular maintenance and ensure that your water shut off is functional.

PREVENT FROZEN WATER LINES.

Turn off outside taps, remove connected hoses, and check to ensure pipes are insulated.

KEEP SPACE AROUND TRANSFORMERS.

Transformers are those green or grey boxes on some front yards next to the sidewalk. If you have one on your property, you must make sure it's not blocked. To work safely, our crews need room and solid footing. The area needs to be clear of trees, shrubs, decorative rock, or other landscaping features.

KEEP SPACE FOR FIRE HYDRANTS.

Do not park in front of a fire hydrant and ensure there aren't trees, plants, fences, or other landscaping features too close to it.

February

MAKE SURE WATER METERS ARE ACCESSIBLE.

Keep your driveway and walkways cleared of ice and snow and make a path through the snowy yard. Don't block the meter with a fence, deck, shed, or other landscaping.

REPORT TREES ON POWERLINES.

If you see any downed trees on power lines in your community report it to EPCOR immediately, and if you're worried about a tree growing too close to a power line, you can request a tree trimming.

March

ACCESSIBLE CURB STOP (CC) VALVE.

The curb stop (CC) valve, found on your driveway or front yard, must be clear and accessible so we can access it during an emergency or to turn water off per your request.

TREE AND SHRUB MAINTENANCE.

Safely trim trees and shrubs to keep them away from power lines. If trimming your tree or shrub requires you to work within 7 metres of an overhead power line, call us at (780) 412-4500 and request a Safety Codes consultation.

CATCH BASINS.

Help keep water moving and clear debris, ice, and snow from the catch basin near your house. Report damaged catch basins to EPCOR.

IN THE HOME

April

SUMP PUMP

Inspect exterior discharge hose, reconnect if needed and remove the splash pad to drain water at least 1.5-2.0 m from the foundation. Pumps with discharge valves require the exterior discharge valve to be in the open position and the valve connected to the sewer system in the closed position.

CHECK BACKWATER VALVES

Check and clean your backwater valve.

CLEAN EAVESTROUGHS / DOWNSPOUTS.

If water can't run through your gutters and downspouts, it can spill over, causing pooling next to your foundation. This may lead to basement flooding. Water should be able to drain at least 2 meters from your home.

CLEAN WINDOW WELLS

Clear out leaves, dirt and debris from your window wells that may prevent your window wells from properly draining.

May

SET UP RAIN BARRELS

Re-install the rain barrel underneath the diverter discharge pipe. Ensure that the overflow can drain 2 meters away from your home or garage.

June

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AROUND THE HOME

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If you see any downed trees on power lines in your community report it to EPCOR immediately, and if you're worried about a tree growing too close to a power line, you can request a tree trimming.

KEEP SPACE FOR FIRE HYDRANTS.

Do not park in front of a fire hydrant and ensure there aren't trees, plants, fences, or other landscaping features too close to it.

DO NOT DIG NEAR POWER POLES, TRANSFORMERS, AND SWITCHING CUBICLES.

There are grids installed underground up to one metre from transformers and cubicles - digging near them is not safe.

UNDERGROUND SPRINKLERS.

Contact a qualified contractor to inspect the valves, underground water supply, timer (s) and to energize the underground sprinkler system for summer use.

SWALES AND GRADING.

Inspect and clear debris for proper water flow. Water should drain 2 meters away from your home.

WATER SHUT OFF VALVE AND LEAKS ON YOUR PROPERTY.

Check for any water leaks on your property as part of your regular maintenance and ensure that your water shut off is functional.

CATCH BASINS.

Help keep water moving and clear debris, ice, and snow from the catch basin near your house. Report damaged catch basins to EPCOR.

IN THE HOME

July

TREE AND SHRUB MAINTENANCE.

Safely trim trees and shrubs to keep them away from power lines. If trimming your tree or shrub requires you to work within 7 metres of an overhead power line, call us at (780) 412-4500 and request a Safety Codes consultation.

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CLEAN EAVESTROUGHS / DOWNSPOUTS.

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September

RAIN BARREL MAINTENANCE.

Ensure that the overflow can drain 2 meters away from your home or garage and keep the screen free from debris.

CLEAN WINDOW WELLS.

Clear out leaves, dirt and debris from your window wells that may prevent your window wells from properly draining.

IN THE HOME

October

 HOSE BIB.

Turn off the internal water supply to your hose bib and remove and drain garden hoses.

 UNDERGROUND SPRINKLERS.

Contact a qualified contractor to winterize and clear the water supply pipes to prevent damaging the underground sprinkler system.

AROUND THE HOME

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 KEEP SPACE FOR FIRE HYDRANTS.

Do not park in front of a fire hydrant and ensure there aren't trees, plants, fences, or other landscaping features too close to it.

 SUMP PUMP.

Disconnect the exterior discharge hose and install a splash pad to drain water away from the foundation. Pumps with discharge valves require the exterior discharge valve to be in the closed position and the valve connected to the sewer system in the open position.

 PREVENT FROZEN WATER LINES.

Turn off outside taps, remove connected hoses, and check to ensure pipes are insulated.

 CLEAN EAVESTROUGHS / DOWNSPOUTS.

If water can't run through your gutters and downspouts, it can spill over, causing pooling next to your foundation. This may lead to basement flooding. Water should be able to drain at least 2 meters from your home.

 MAINTENANCE AND SAFE STORAGE OF RAIN BARRELS.

Empty, clean store your rain barrel upside down to prevent winter damage and protect your home from flooding in the spring.

November

 CLEAN WINDOW WELLS.

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 BACKWATER VALVES.

Check and clean your backwater valve.

 TREE AND SHRUB MAINTENANCE.

Safely trim trees and shrubs to keep them away from power lines. If trimming your tree or shrub requires you to work within 7 metres of an overhead power line, call us at (780) 412-4500 and request a Safety Codes consultation.

December

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 SWALES AND GRADING.

Inspect and clear debris for proper water flow. If foundation seepage is present, remove 1.5 m of snow and ice around the perimeter of the foundation.

 CATCH BASINS.

Help keep water moving and clear debris, ice, and snow from the catch basin near your house. Report damaged catch basins to EPCOR.

Be careful using ladders around power lines.

When cleaning gutters, trimming trees, or putting up Christmas lights, **look for overhead lines first.**
Never work too close to power lines.