

## Backflow Prevention Assembly Test Report Instructions

Please follow these instructions when completing the Backflow Prevention Assembly Test Report.

1. Provide the account and premises number for the customer. If unknown, ask the contact person to refer to their water bill, or to the test letter that we sent. This information is mandatory to match the assembly to the customer in our system.
2. Provide the location information for the service: customer name, service address, type of service and a description of the location of the assembly.
3. If this is a new assembly, check the appropriate box and provide the serial number for the assembly that it is replacing.
4. Provide the device information: type of assembly (RP, DC, PVB, SVB), serial number, size, manufacturer and model number.
5. Provide the water meter number associated with the assembly.
6. Indicate whether the assembly is isolation or containment.
7. Enter the initial test and/or observation results for the assembly tested. Different assembly types will require different test procedures and information.
8. Use the Comments area to describe any initial observations or repairs and list any replaced parts.
9. When the test is complete, mark either Pass or Fail, sign and print your name, certification number, and test kit calibration date and serial number. Provide your company name and email address.

Please be advised that the timely submission of accurate testing reports is an essential element in the smooth operation of the EPCOR Water's Cross Connection Control program. Inaccurate or incomplete reports will not be accepted. Reports lacking information or containing inaccurate information will be returned to the tester for correction.

Email completed backflow prevention assembly reports to [crossconnection@epcor.com](mailto:crossconnection@epcor.com), or mail to:

EPCOR Water

Attention: Cross Connection Control Department

2355 W. Pinnacle Peak Rd., Ste. 300

Phoenix, AZ 85027

If you have questions, need additional information, or would like to speak to someone in person, please call 623-445-2411 or email [crossconnection@epcor.com](mailto:crossconnection@epcor.com).