

EPCOR Drainage Bylaw 18100 Release Reporting, Control and Written Report

1. Any person who releases or permits the release of any matter other than those permitted in the Bylaw, immediately after becoming aware of the release, shall notify:
 - EPCOR Water Services Inc. (EWSI) by calling 311;
 - The owner of the premises from which the release originated; and
 - Any other person who may be directly affected by the release.
2. The notification of EWSI shall include:
 - The name of the person causing or permitting the release;
 - The location of the release;
 - The name of the person reporting the release;
 - The date and time of the release;
 - The type of material released and any associated hazards;
 - The volume of material released; and
 - The corrective action taken or anticipated to control the release.
3. Any person who releases or permits the release of any matter other than those permitted in the Bylaw shall, immediately after becoming aware of the release, take all reasonable steps to:
 - Confine, remedy and repair the effects of the release; and
 - Remove or otherwise dispose of the matter in a manner that minimizes any adverse effects.
4. The owner of a premises from which a release has been reported shall submit a written report to EWSI within seven days of the release. A report required by the Bylaw shall include:
 - The date and time of the release;
 - The location of the release;
 - The duration of the release;

- The rate of the release;
- The composition of the release, including the composition and amount of each substance in the release;
- The circumstances leading to the release;
- The steps taken to minimize, control or stop the release;
- The procedures that will be implemented to prevent similar releases in the future;
- A summary of any harm caused by the release; and
- Any other information required by EWSI.

See attached written owner report template on pages 3 and 4

For more information, please refer to the EPCOR Drainage Bylaw 18100, Schedule 2, Articles 5.16 to 5.18



Written Owner Report

Company Name: _____

Name of person submitting report: _____

Address: _____

Phone: _____

Email: _____

Date and time of release: _____

Location of release: _____

Duration of release: _____

Rate of release: _____

Composition of the release, including the composition and amount of each substance in the release: _____

Circumstances leading up to the release: _____

Steps taken to minimize, control or stop the release: _____

Procedures that will be implemented to prevent similar releases in the future: _____

Summary of any harm caused by the release: _____

Other information required by EWSI: _____

Signature: _____

Date: _____